

Space Family Education, Inc.
Board of Director's Open Meeting

(Minutes taken by Erica Vandersand)

Director Report

Staffing

Resignations:

The sign language teacher resigned. The movement teacher will soon teach sign language also.

New Hires:

No report

Other:

No report

Operations

Facility:

No news on the demolition of the old building. No news on a facility for Summer Camp.

Special Events:

Thanksgiving feast is next Tuesday, November 23rd. Ms. Hirning will work with Security to have Gate 5 open for reentry.

Picture days will be on December 2nd and 3rd. The pictures will be back for purchase on December 15th.

Christmas singing program will be on December 16th, starting at 4:30 pm.

Santa will visit the Childcare Center on December 17th, starting at 3:30 pm.

Other:

The Childcare Center raised about \$400 on sale of Foley's discount tickets/coupons.

We also did very well with the basket raffles. Ms. Hirning will report the exact total next month.

Committees Report

Education Curriculum

No report

Playground

No report

Newsletter and Webpage

A newsletter is going to printing and will be out soon.

Room-1

No report

Room-2

No report

Room-3

No report

Room-4

No report

Room-5

No report

Room-6

No report

Room-7

No report

Room-8

No report

Room-9

No report

Board Members Report

Policies and Procedures (Jennifer Lewis)

Ms. Lewis reported filling one opening in Room 7.

Ms. Lewis reported that the internal Kindergarten waitlist currently has 24 children, and reminded everyone that the Childcare Center will accept up to 20.

Treasurer (Jennifer Mason)

Ms. Mason said that the financial report is forthcoming.

Secretary (Louis Nguyen)

Absent

Vice President (Erica Vandersand)

Ms. Vandersand reported that she followed up with former Board members who have graduating high school seniors that also graduated from JSC Childcare Center. Ms. Vandersand said that they would be contacted with request for a reunion; may find photo opportunities like having those seniors removing the plaque from the old building.

President (Susan Gomez)

No report

SFEI Members Report

Walk-ons

None

Old Business

None

New Business

None

Attendance:

Dianna Ritter

Kristy Hirning

Scott Dunham

Liana Rodriggs

Susan Gomez

Jennifer Lewis

Jennifer Mason

Erica Vandersand

The next meeting will be December 16, 2004
Room 122 JSC Child Care Center - 11:30 AM - 1:00 PM